



INTERNATIONAL BACCALAUREATE



Academic Honesty Policy

Name _____ Class of 20 _____ School Year 2018-19

Statement of Academic Honesty:

As a student of the Pre-IB and IB programs at University High School, I am expected to adhere to all rules set by the Orange County Public School Student Code of Conduct. Any violation of these rules will result in disciplinary action as stated by the Code of Conduct and may result in removal from the IB program.

In addition, as a Pre-IB and IB student I am expected to maintain the highest standards of personal and academic integrity as outlined by the IB Handbook of Procedures for the Diploma Programme.

Academic Honesty Philosophy:

The members of the Pre-IB and IB faculty and the IB Organization are opposed to cheating for several reasons:

- Students who are mature enough to select a difficult and valuable program must also be mature enough to face a low grade when they have earned it.
- Not only does cheating misrepresent a student's mastery of the subject to parents, employers and colleges, it also distorts the teachers' perception of curriculum effectiveness and class progress.
- Pre-IB/IB operates as a community founded on freedom, trust and respect for others.
- Academic honesty and integrity are essential to the existence and growth of any academic community. Without maintaining a high standard of honesty and conduct, the reputation of the school and of IB are compromised and society is poorly served.
- **Without honor, accomplishment means nothing.**

What is Malpractice?

"The IBO defines malpractice as behaviour that results in, or may result in, the candidate or any other candidate gaining an unfair advantage in one or more assessment components".

The International Baccalaureate Programme requires all work presented is the students original work. Malpractice is recognized worldwide as a serious academic honesty offense and is unacceptable at University High School. Ignorance of malpractice is not a valid excuse for lapses and does not prevent consequences. Any student suspect of malpractice will be investigated by the Teacher, IB Coordinator, and/or Administration.

To clarify expectations of the Pre-IB and IB faculty, we have compiled a list of behaviors we unanimously agree:

Plagiarism: representing ideas or work of another person as one's own including but not limited to downloading information from the Internet or computer programs, excessive repetition or poor paraphrasing, improper citation, and/or improper idea borrowing, and copying another student's homework.

Collusion: allowing one's work to be copied or submitted by another and/ or releasing information about an assessment to another person including telling a student who has not taken a quiz or test what the questions or problems are and looking at or obtaining a teacher's answer key or a copy of a test in advance of the test.

Duplication: presenting the same work in different assessments .

Falsification: purchasing and/or submitting pieces of written work by someone else, misrepresenting completion of CAS reflections, or forgery of a parent signature.

Cell Phone and Electronic Device: any cell phone and/or electronic device in a student's possession during a test, quiz, exam, or other testing environment as designated by the teacher.

Cheating: Looking on someone else's paper during a test or quiz, giving answers in any manner during quizzes or tests, writing notes to use deceptively during quizzes or tests.

Any form of lying: to peers, teachers, or other members of the school community, including conferring with other students or adults on a take-home exam when the teacher has asked that all work be the student's.

Consequences...(cumulative in all classes)

Any breach of this Academic Honesty Policy will result consequences as follows:

- First violation will result in an investigation, followed by a parent notification by the teacher and conference with the student, their parent or guardian, the IB Coordinator and the IB Administrator. The student will also receive a zero on the assignment.
- The second violation will result in an investigation, dismissal from the program and possible return to the student's home school.

Student Academic Honesty Pledge:

All Pre-IB and IB students will sign this honor code and will conduct all school-related activities according to this code.

I, declare that all work I submit will be my own authentic work. If I am unsure about whether something constitutes malpractice, I will consult my teacher before turning in the work. In addition, I promise that I will neither give nor receive help on any assignment/examination, nor will I pass on information to others.

Breaches of this Academic Honesty Pledge will result in grade penalties, telephone calls to parents, and for a repeated offense, removal from the Pre-IB or IB program. Furthermore, as an IB student, any allegations of misconduct that lead to an investigation by IBO may result in a student not receiving the IB Diploma.

I have read, understand and agree to the terms of the of the pre-IB/IB Academic Honesty Policy.

Student Signature

Date _____

Parent Signature

Date _____

How to Avoid Malpractice?

The Role of Students

- Read, understand and become familiar with the UHS IB Academic Honesty Policy.
- All work submitted is the student's own work.
- Learn how to cite sources properly and acknowledge them.
- All work must be uploaded to Canvas.ocps.net and Turnitin.com

The Role of Teachers

- Talk to students about plagiarism.
- Set clear expectations for assignments.
- Provide guidance on how to correctly cite sources.
- All work must be uploaded to Canvas.ocps.net and Turnitin.com

The Role of Parents

- Read, understand and become familiar with the UHS IB Academic Honesty Policy.
- Talk to your children about the importance of academic integrity.
- Be a role model for your children